



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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14 March 2019

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The Public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

The total period of time which is designated for public participation in accordance with our Standing Order is at the Chairman's discretion. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes.

Dear Chairman Cllr R Vaughan and Members of Radyr & Morganstown Community Council

I hereby give you notice that the next Ordinary Full Council Meeting of the Community Council will be held at the Old Church Rooms on **THURSDAY 21 MARCH 2019 at 7.00pm.**

All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Lynne Thomas
Clerk to the Council

AGENDA

1 Apologies

2 Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

3 Meeting adjourned: Members of the public invited to speak

4 Chairman's Announcements/Reports

5 Minutes of the Ordinary Full Council Meeting

To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **21 February 2019** (Chairman to sign).

6 Matters Arising

7 RMCC Standing Orders 2019

Council resolved to adopt the Model Standing Orders 2018 (Wales) at the Council Meeting on 18 October 2018. A new policy document has been drafted based on the Model Standing Orders 2018 (Wales). Council is requested to consider and, if approved, adopt the RMCC Standing Orders 2019.

A Council Resolution is required.

8 Finance

(i) To receive and approve the balance of accounts & reconciliation at 28 February 2019.

(ii) To receive, approve and sign the payment schedule for February 2019 (Chair to sign).

(iii) To receive and note Bank Statements (any member to sign).

- Unity Trust Acc. *****326 Statement No. 62
- Unity Trust Acc. *****339 Statement No. 53
- Nat West Account Statement for February 2019

(iv) To consider donation of monies raised at the Pantomime (£101.64)

9 Finance Committee – Cllr Rod McKerlich

(i) To receive, and if approved, to confirm and sign the Minutes of the Finance Committee Meeting held on 7 March 2019

(ii) Grant application – Radyr and Morganstown Association

The RMA have requested funding towards the costs of the Radyr and Morganstown Festival, including St John's Ambulance cover for the Fun Run, sponsorship of the Concert in the Parc, and costumes for the Festival Parade.

Finance Committee agreed to recommend to Council a grant of £1,250.

A Council Resolution is required

(iii) Grant application – Morganstown Village Hall

Morganstown Village Hall have requested funding towards the costs of an entertainer and food for the Children's Festival Tea Party.

Finance Committee agreed to recommend to Council a grant of £200.

A Council Resolution is required

(iv) Web Team Expenditure

1. Urgent work was undertaken by Dark Green Media in January in relation to an attempted breach of the security system of the Radyr and Morganstown website. The invoice has not yet been received.

Finance Committee agreed to recommend that Council ratify the additional expenditure on the security of the website.

2. A member of the Web Team has requested reimbursement of £133.04 to cover the cost of the radyr.org.uk mailbox between July 2017 and October 2018. The Chair of the Web Team has confirmed that the mailbox was approved by the Web Team.

Finance Committee agreed to recommend that Council ratify this expenditure and reimburse the Web Team member.

(v) Binding of R&MCC Minutes

Finance Committee agreed to recommend to Council that the Minutes for 2015-2018 be professionally bound at a cost of approximately £84.

(vi) RFO's Review of Spending Authorisations

The Responsible Financial Officer has reviewed the spending authorisations in the financial regulations and set out recommendations.

Finance Committee agreed to support the RFO's recommendations to Council.

(vii) R&MCC Financial Regulations

The Responsible Financial Officer has drafted a new document setting out proposed RMCC Financial Regulations based on the One Voice Wales Model Financial Regulations.

Finance Committee agreed to recommend the draft RMCC Financial Regulations to Council.

A Council Resolution is required.

10 Financial Assistance Applications (late applications to be tabled)

11 Review of Asset Register

To consider for approval an updated Community Council Asset Register.

12 Review of Risk Assessment

To consider a review of the Community Council Risk Assessment

13 Environment Committee – Cllr Helen Lloyd Jones

(i) To receive, and if approved, to confirm and sign the Minutes of the Environment Committee Meeting held on 7 March 2019

(ii) To receive an update from Cllr Helen Lloyd Jones, Chair of Environment.

14 County Councillor's Report

To receive and note Cllr Rod McKerlich's report for March 2019

15 Community Councillors' Reports

To receive and note Councillors' written reports

16 Old Church Rooms

To receive an update on OCR projects from Cllr Huw Onllwyn Jones

17 Elderly Project – Contract for Lunch Club Coordinator

To receive and, if approved, sign the Contract for Services for the Lunch Club Coordinator (Chairman to sign)

18 Report from the Road Safety Working Group

To receive and note a report from Cllr Kieran Webster.

19 Radyr and Morganstown Community Council Website

To receive an update from Cllr Huw Onllwyn Jones on the RMCC website and the R&M Community Website.

20 Code of Conduct Training

To discuss possible dates for code of conduct training for councillors and to decide whether to open the session to other community councillors in Cardiff.

- 21 R&MCC representative on Governing Body of Bryn Deri Primary School**
The current R&MCC Governor has resigned and a replacement is required.
- 22 Educational visits for R&MCC Members**
To receive an update on proposed visits for this year.
- 23 Contributing to the work of the Council**
To receive a paper by Cllr Huw Onllwyn Jones
- 24 Any other business/correspondence:** Strictly with prior consultation with Chair
- 25 Next Meeting dates:**
Thursday 18th April 2019
Ordinary Full Council
- 26 Exclusion of Press and Public**
- 27 Staffing Matters**