



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held on Thursday 18<sup>th</sup> October 2018 at the Old Church Rooms at 7.00pm.

Present: Cllrs Ralph Vaughan, Huw Jones, R McKerlich, Julia Charles, David Suthers, Kevin Ullah, Keiran Webster.

Cardiff Council Minutes Clerk: A Redmond.

In Attendance: Mr & Mrs Burrows - Observing

*Cllr Ralph Vaughan welcomed everyone to the meeting.*

**105 Apologies:** Cllrs Clive Morgan, Angharad Thomas Richards, Tyrone Davies, Helen Lloyd Jones

**105.1 To agree remuneration for the Minutes Clerk:**

**RESOLVED:** To agree the remuneration for the temporary Minutes Clerk as £88.40.

**106 Declarations of Interest:**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

There were no declarations on interest received.

**107 Meeting adjourned: Members of the public invited to speak:**

Item adjourned as no representatives from Redrow were in attendance.

**108 Chairman's Announcements/Reports:**

- (i) Thank you letter from Royal British Legion for contribution to Poppy Appeal. A contribution of £100 was made.
- (ii) Webteam correspondence and Steve Edwards. Cllr Vaughan advised that he had asked both parties to work it out between themselves; there would now be two domain names and separate email addresses for the Office and Webteam.
- (iii) Radyr Golf Club Junior Academy – 2018 Summer Update. A letter had been received from the Junior Golf Academy to confirm that all was going well and there were lots of under 11's attending.

Cllr Vaughan also added that he had attended five meetings since the last Full Council meeting, including a meeting on the World War One event which looked as if it will be a big success.

#### **109 Minutes of the Ordinary Full Council Meeting:**

The Minutes of the Ordinary Full Council Meeting held on **20/09/2018** were received, approved and signed by the Chairman subject to some small typographical errors.

The Confidential Minutes of the Staffing Matters meeting were received, approved and signed by the Chairman, subject to the correction of a Welsh Translation.

#### **110 Matters Arising**

R&MCC Members discussed the Clerks vacancy and were advised that there had been four potential applicants. The Chairman stated that he would advise Council Members of the applications after the closing date on the 19/10/18. It was decided that the Committee would make a decision on the post without reference to the Full Council.

#### **111 Finance**

(i) R&MCC Members received and approved the balance of accounts & reconciliation as at 30<sup>th</sup> September 2018.

(ii) R&MCC Members received and noted the Budget v Spend up to 30<sup>th</sup> September 2018

(iii) R&MCC Members received and noted the banks statements/Transactions.

- Unity Trust Acc. \*\*\*\*\*326 Statement No. 54, 55 & 56
- Unity Trust Acc. \*\*\*\*\*339 Statement No. 48 & 49
- Nat West Acc. \*\*\*\*\*723 Bank Transactions to 28 September 2018.

Cllr McKerlich advised R&MCC Members that with regards to the finances, all was as it should be and there were no issues.

Cllr Mckerlich invited any Council Member with valid expenditure suggestions to provide these at the November meeting. The next meeting of the Finance Committee would be on 1/11/18.

#### **112 Financial Assistance Applications (late applications to be tabled)**

None received.

Cllr Vaughan advised Council Members that he would be representing the Community Council at Radyr Primary School to present the Grant cheque and distributing some of the WW1 mugs.

#### **113 County Councillor's Report**

To receive and note Cllr Rod McKerlich's written report for October 2018 as below.

**Meeting with Senior Highway officers at Cardiff Council:** Cllr McKerlich had arranged meetings at which R&MCC Members could join him in conveying local concerns to relevant officers. He was pleased to say that these officers share our commitment to making R&M safer and less attractive to motorists using our main road

as a “rat run”. At the meeting on 10<sup>th</sup> October, Members received a considered response to expressed concerns and this was summarised in an outline plan setting out projects for Heol Isaf and Ty Nant Road. This diagram is available to view in OCR and Radyr Library; an e-mail copy is obtainable by applying to Clerk of R&MCC or Cllr Mckerlich. Implementing these projects will be done as S106 funds are released; about one third can be done quite soon but the remainder must wait release of the balance of S106 funds or a successful request to borrow funds which will be repaid when S106 funding falls due. R&MCC will discuss this briefly at October meeting but at November meeting will prioritise the projects; this outcome will feed into the ongoing consultation process with Cardiff Council.

**Glass collection**; The pilot collection has now begun in this ward.

**8-80 Project**; Last week Radyr Primary School pupils entertained a number of more mature residents to tea, cakes and conversation. It was an enjoyable occasion, which will be repeated at 2pm on 30 November in the OCR. Posters are displayed around the village.

**PACT Meeting**: Several burglaries were assisted by poor security; a police operation, to heighten awareness, revealed many homes as vulnerable to opportunist thefts. There had also been a few shoplifting arrests and the removal of a Cannabis Factory. Next PACT meeting is on 22<sup>nd</sup> January 2019.

R&MCC Members discussed how they could raise awareness on home security and considered that Cllr Huw Jones could write a piece for the Radyr Chain and information could be provided via the Forum, the Hub and the notice board.

**School Admission Policy**: A copy of the procedure for admissions in September 2019 was available as there had been slight changes to the Policy.

**Dog Control Consultation**: An electronic copy is available on request. There had been 1 request to date.

**Local Development Plan**: The ongoing review of this will be debated at Cardiff Council on 25<sup>th</sup> October; Cllr McKerlich will speak to address local concerns.

R&MCC Members asked if there was an opportunity to input into the review and Cllr McKerlich advised that he would look into this. Cllr McKerlich went on to explain the process of the Motion to Cardiff Council and how he intended to speak to it.

**Lighting**; Cllr McKerlich had reported several issues with street lighting and these have been partly remedied

**Trees and Shrubbery**: Cllr McKerlich had reported several overgrown shrubs and trees at the request of residents.

**Planning matters**: The application for upper Drysgol Road is likely to come to committee on 21<sup>st</sup> November. There is a further application to develop the orchard in Kings Road. R&MCC Planning Committee had been made aware of the Planning application and were able to offer comments on density and traffic concerns.

## 114 Community Councillors Reports

To receive and note Councillors written reports.

Cllr Huw Jones had met with H. Patel and others to discuss a contract being drawn up with regard to a freelance consultant. This has been discussed with the OCR management committee, Cllr Suthers and David Cargill. A further meeting was required. Cllr Huw Jones had also met with Cardiff Council Officers to discuss Road Safety and had written to Mark Drakeford AM regarding s106 monies to come on

stream as soon as possible. Planning Committee had met to discuss procedure, comments had been received from Cllr Lloyd-Jones, and these would be considered then distributed to Council.

**115 On Voice Wales – Independent Remuneration Panel for Wales Draft Annual Report – February 2019**

To make Members aware of the contents of the Report and make any comments R&MCC may have by 27<sup>th</sup> November 2018.

It was noted that there was only 1 paragraph relevant to Community Councils, which made reference to Community Councillors expenses of £150 per year unless they choose to opt out.

**116 To Note One Voice Wales – Response to UCO**

Noted the One Voice Wales response to Subordinate Legislation Consolidation of the Town and Country Planning (use classes) Order 1987 and Town and Country Planning. (General permitted Development) Order 1995.

**117 Model Standing Orders 2018 (Wales)**

To Adopt Model Standing Orders 2018 (Wales).

RESOLVED: To adopt the Model Standing Orders 2018 (Wales)

**118 Correction to Model Standing Orders 2018 (Wales)**

RESOLVED: To adopt the Correction to Model Standing Orders 2018 (Wales)

**119 To Note Final Draft of Community Councils Charter October 2018**

R&MCC Members noted that this was now complete and needed to be signed by Cllrs Vaughan and Huw Jones.

**120 Old Church Rooms**

R&MCC Members ratified the expenditure of £423 for Louvered Window in Kitchen, which had been installed as recommended by the Gas Safety Engineer and was working well.

R&MCC Members received an update on projects for progressing. Cllr Huw Jones advised R&MCC Members that he had received input from the Handyman for various projects that needed doing. He had met Cllr David Suthers and David Cargill and had been reminded of the history of the building and the operation of the building for the past 30+ years. Cllr Huw Jones had met with Nick Hawkins afterwards and discussed the possibility of a smaller Hall Management Committee and recruiting Friends of the OCR from the Community to assist with various skills that they may have. There would be a further meeting to discuss this option. It had been felt that RMA Members do more hands-on work around the OCR and R&MCC Members wished to note that they value this impact and guidance.

R&MCC Members went on to discuss the larger projects that needed to be completed such as the rising damp in the floor of the Garth Room, theories on why the roof is leaking and the design for the retaining wall. Cllr Ullah expressed the importance of fixing the leaking roof as a priority due to potential electrical risk and children using the building. There would a meeting on Monday to discuss tendering for the larger projects.

## **121 Road Safety Update – Cllr Webster**

Mrs & Mrs Burrows joined the table for discussion of this item.

Cllr Vaughan advised R&MCC Members that there had been a second meeting with Paul Carter from Cardiff Council in City Hall on 10/10/18. This had been a good discussion and he felt that officers had taken on board what the R&MCC had submitted. Maps were distributed to those present. Cllr Vaughan advised that the Council was to prioritise what should be done as not all schemes could be done due to finance, engineering, feasibility etc. A decision would then be made at the November Council meeting.

R&MCC Members were advised that s106 monies would be made available from Cardiff City Council in advance of when they would normally be released – this was in the sum of £300k, the rest of the monies (£690k from the Plas Dwr development) would be released in the considerable future unless Redrow were able to get the £690k advanced from Welsh Government and repay it later on.

Cllr Huw Jones advised R&MCC Members that there was a working group that needed to meet to consider this and come back with a recommendation to the November Council meeting.

Cllr Vaughan asked if everyone was happy with the outline plan. Mrs Burrows asked about a safe cycle access point at Radyr Farm Lane, it was noted that there was a horse path alongside the cycle path but no access point was on the plan. This would need funding from elsewhere.

R&MCC Members discussed the school safety zone and the various options such as tables and signage and noted that the priority was to reduce traffic speed on Heol Isaf and Ty Nant Roads and that signs would not be effective enough alone and physical measures would be needed too.

R&MCC Members considered that residents could write to Mark Drakeford AM to establish if there were mechanisms whereby the remaining £690k could be released.

A discussion took place regarding Video Alert signage, the £900 per month rental cost and the potential income stream. It was noted that R&MCC was only a consultee and that Cardiff Council would need to make a decision on it. Mrs Burrows asked if the Community Council may be able to fund the first few months of rental costs for the signage and that this may spur Redrow on.

R&MCC Members considered that a good discussion had taken place and that the next step was for the working group to discuss the issue and bring it back to the November Council meeting for a decision.

## **122 Diversity Project Update – Cllr Webster.** A project to look at how we can celebrate diversity in Radyr & Morganstown possibly by arranging or funding an event during the R&M festival.

R&MCC Members were advised that this item would be brought back to a future Council meeting.

## **123 To receive an update on Pentrepoeth / Treforgan – Cllr K Webster.**

R&MCC Members were advised that item was ongoing.

**124 Naming Pathways and Back Lanes**

Cardiff Council are calling for any small connecting paths or lanes to be given names. "Squirrel Lane" has been suggested for the lane between Ash Tree Close and Walnut Tree Close.

RESOLVED to agree to the renaming and noted it should be bilingual.

**125 Graeme Moore, Gardener**

RESOLVED to approve an extra two days' work at Windsor Gardens and Ffordd Las

**126 Correspondence from SSE**

Noted correspondence received from SSE in relation to GDPR that R&MCC data held has been transferred from Southern Electricity Gas Ltd to SSE Energy Supply Ltd.

**127 To receive Cardiff Council PSPO – Proposed Dog Controls Consultation**

Cardiff Council are seeking views on proposals to control dogs across the City of Cardiff, by introducing a Public Spaces Protection Order (PSPO).

Cllr McKerlich advised that he had only received 1 enquiry regarding this. It was noted that people can complete the consultation online. R&MCC Members felt they should encourage people to respond to the consultation.

**128 Remembrance Sunday – Tennis Club Tea & Coffee**

Agreed that R&MCC would be providing tea, coffee and biscuits at the Tennis Club after the Remembrance Service and that volunteers would be needed for this once again.

**129 Any other business/correspondence:** Strictly with prior consultation with Chair

None.

**130 Next Meeting dates:**

Thursday 1<sup>st</sup> November 2018

7.00pm Finance Meeting

7.45pm Environment Committee

Thursday 15<sup>th</sup> November 2018

Ordinary Full Council

Cllr R Vaughan provided his apologies for these meetings.

Cllr Julia Charles provided her apologies for the Finance meeting on the 1/11/18 and the Full Council meeting on 15/11/18.