



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held on Thursday 17th May 2018 at the Old Church Rooms.

Present: Cllrs T Davies, H Lloyd Jones, H Onllwyn Jones, R McKerlich, A Thomas Richards, D Suthers, K Ullah, M Vatsaloo, R Vaughan and K Webster  
Clerk: C Mortimer.

*Cllr Ralph Vaughan welcomed everyone to the meeting.*

**10 Apologies** were received from Cllr C Morgan and Cllr Julia Charles.

**11 Declarations of Interest**

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Helen Lloyd Jones declared an interest in the Penrhys Pilgrimage, referenced within her Environment report/minutes. (Minute no.17)

**12 Meeting adjournment:** No adjournment as no members of the public present

**13 Chairman's Announcements/Reports**

Chair Cllr R Vaughan thanked members for his re-election as Chair for the ensuing year. Last year had been an enjoyable experience presenting cheques to the youth clubs, including most recently, the Radyr Junior Golf Club Academy which will feature in June's edition of the Radyr Chain. It was hoped that more youth clubs will apply to the Community Council for support this year.

- On behalf of all members, Chair Cllr Ralph Vaughan congratulated Cllr Rod McKerlich on his impending appointment to the office of Deputy Lord Mayor of Cardiff for 2018-19.
- Cllr Vaughan had attended a public meeting in relation to traffic on Heol Isaf, alongside fellow members, Cllr Huw Onllwyn Jones, Cllr Rod McKerlich, Cllr Helen Lloyd Jones and Cllr Kieran Webster.
- The RMA Festival event was well attended and members fronting the Radyr & Morganstown Community Council stall were thanked: Councillors Angharad Thomas Richards, Myles Vatsaloo, Rod McKerlich, Tyrone Davies, Huw Onllwyn Jones and Helen Lloyd Jones.
- Sunday's Civic Service and Reception was very enjoyable. Cllr David Suthers was thanked at the reception for his forty years of service to the Community Council. Cllr Suthers thanked the Chair and Members for the acknowledgement and gift.

**14 Minutes of the Ordinary Full Council Meeting**

Minutes of the Ordinary Full Council Meeting held on **19/04/2018** were received, approved and signed as an accurate record.

**15 Matters Arising** – there were no matters arising.

**16 Minutes of the Finance Committee Meeting**

Minutes of the Finance Committee Meeting held on **03/05/2018** were received, approved and signed as an accurate record.

- 17 Minutes of the Environment Committee Meeting**  
Minutes of the Environment Committee Meeting held on 03/05/2018 were tabled and noted.
- 18 Finance**  
(i) Resolved: Payment Schedule 17/04/2018-24/04/2018 that was approved at the Finance Committee meeting on 03/05/2018 was received, approval and signed.  
  
(ii) Resolved: Payment Schedule dated 08/05/2018 was received, approved and signed
- 19 Notice of annual audit of accounts for the year ended 31 March 2018**  
(i) Summary of timescale from our external auditors BDO LLP, outlining the audit arrangements was received and noted  
(ii) Internal auditor BPU will be undertaking our audit week commencing 4<sup>th</sup> June 2018 was noted

<b>Notice of Appointment of Date for the Exercise of Electors' Rights</b>	<b>21 May – 3 June 2018</b>
<b>Appointed date set for the exercise of elector's rights to inspect the Annual Return for year ended 31<sup>st</sup> March 2017</b>	<b>4 June – 29 June 2018</b>
<b>Statutory deadline for RFO &amp; Council to approve Annual Return</b>	<b>30 June 2018</b>
<b>Date by which BDO LLP are to receive approved Annual Return</b>	<b>2 July 2018</b>
<b>Council to publish certified Annual Return</b>	<b>30 September 2018</b>

- 20 Financial Assistance Applications** – none received.  
Cllr Huw Onllwyn Jones would draft a further letter to all clubs to encourage them to apply for a grant.
- 21 Insurance Renewal for 2018/19**  
The following documents were received and noted:
- Employers Liability
  - Public Liability
  - Invoice
  - Policy Schedule
- Resolved: Council agreed to renewing our insurance policy with Zurich for the ensuing year at a cost of £1873.49. Radyr & Morganstown Association must be provided risk assessments for all events.
- 22 County Councillor's Report**  
Cllr Rod McKerlich's written report for May 2018 was received and noted with a further verbal update received. Appendix A
- 23 Community Councillors Reports**  
(i) Cllr Kevin Ullah's report re: Scaffolding Tower Training was received and noted and will be presented at the next OCR Hall Management Committee meeting.  
Cllr Kevin Ullah, Cllr Ralph Vaughan and Mr Karl Craddock all received training in safe usage of the tower. Appendix B  
  
(ii) Cllr Huw Onllwyn Jones' reports Appendix C  
(a) Re: Future Administration of the OCR was received and noted and will be presented at the next OCR Hall Management Committee meeting.  
(b) Re: Heol Isaf.  
Following a well-attended public meeting by the residents and a few members of the Community Council on 9<sup>th</sup> May, the proposed direct action by residents on Heol Isaf was noted.  
Council agreed: 'Radyr and Morganstown Community Council supports the need to reduce the volume of through-traffic travelling along Heol Isaf - as well as the need to reduce traffic speeds, where appropriate. It will support the local residents' road-safety campaign, to the extent that the campaign methods and objectives are legal, safe and proportionate'.

*Chair Cllr Ralph Vaughan thanked members for their reports.*

- 24 Any other business/correspondence:** Strictly with prior consultation with Chair
- (i) Public Meeting in September – Cllr Huw Onllwyn Jones & Cllr Kieran Webster’s emails were noted.
  - (ii) Luncheon Club Update – this has now moved to the Golf Club on a fortnightly basis. Cllr H Onllwyn Jones had a few concerns which he would raise with Age Connects
  - (iii) The Sidings Development – Cllr Julia Charles’ email was noted.
  - (iv) Community Council Charter – ongoing, Cllr Rod McKerlich to enquire further with Davina Fiore, Cardiff Council’s Monitoring Officer.
  - (v) WWI books are to be ordered, Cllr David Suthers recommended that WW1 mugs be purchased for every primary school aged child residing within R&MCC. This recommendation to be put forward to the WW1 Commemoration Committee and included within the Heritage Lottery Grant application.

**25 Next Meeting dates:**

Thursday 7<sup>th</sup> June 2018 – Environment Committee Meeting

\*\* Wednesday 20<sup>th</sup> June 2018 – Ordinary Full Council Meeting

Planning and Publicity Committee meeting dates to be confirmed amongst respective committee members.

Meeting closed: 9.00pm Signed: \_\_\_\_\_ Chair