



**Radyr & Morganstown Community Council**  
**Cyngor Cymuned Radur a Threforgan**

The Old Church Rooms  
Park Road  
Radyr  
Cardiff  
CF15 8DF

Tel: 029 20842213

Email: clerk@radyr.org.uk

15<sup>th</sup> June 2018

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

The total period of time which is designated for public participation in accordance with our Standing Orders is at the Chairman's discretion. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes.

Dear Chairman Cllr R Vaughan and Members of Radyr & Morganstown Community Council

I hereby give you notice that the next Ordinary Full Council Meeting of the Community Council will be held at the Old Church Rooms on **WEDNESDAY 20<sup>th</sup> June 2018 at 7.00pm**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**AGENDA**

- 1 Apologies**
- 2 Declarations of Interest**  
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Meeting adjourned: Members of the public invited to speak**
- 4 Chairman's Announcements/Reports**
- 5 Minutes of the Annual Council Meeting**  
To receive, and if approved, to confirm and sign the Minutes of the Annual Full Council Meeting held on **17/05/2018** (Chairman to sign)

- 6 Minutes of the Ordinary Full Council Meeting**  
To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **17/05/2018** (Chairman to sign)
- 7 Matters Arising** (that are not on the minutes)
- 8 Annual Return Year Ended 31<sup>st</sup> March 2018 – Internal Audit**  
(i) To receive and approve (a) – (c)  
  
(a) Year end accounts to 31<sup>st</sup> March 2018  
(b) Notes  
(c) Reserves  
  
(ii) To receive internal auditors report  
  
(iii) To receive and note Annual Return 2017/18  
(a) To confirm Annual Governance Statement (Part 1) page 3  
(b) A Council resolution is required to approve the Annual Return's Accounting Statement and Annual Governance Statement (Chair to sign)
- 9 Finance**  
(i) To receive and approve payment list for May 2018. List includes authorised cheques, bacs payments and direct debits (Chairman & Chair of Finance to sign).
- 10 Financial Assistance Applications (late applications to be tabled)**  
(i) Radyr Primary School – Youth Fund Grant  
(ii) Eisteddfod – Grant
- 11 County Councillor's Report**  
To receive and note Cllr Rod McKerlich's written report for June 2018
- 12 Community Councillors Reports**  
To receive and note Councillors' written reports  
• Cllr K Webster's Report
- 13 Charter**  
(i) To receive notes re: Monitoring Officer's Meeting with Community Council Clerks  
(ii) To receive Member Enquiry Service – Guide for Community Council Clerks  
(iii) Charter between Cardiff Council and Community Councils in Cardiff  
A council resolution is required to approve the revised draft charter for adoption and agree that the Clerk be given delegated powers to make any minor amendments to the draft Charter.  
(iv) To receive and note Service Level Agreement for Legal Services.
- 14 Cleaning Specification – June 2018**  
A council resolution is required to agree revised specification, and Council to commence tendering process for an annual contact as opposed to a 2 year contract.
- 15 Welsh Water – OCR**
- 16 Feeder Pillars**  
To receive and note
- 17 Elderly Lunch Club**  
(i) To receive Lunch Club Update  
(ii) To receive Lunch Club Coordinator duties, responsibilities and costings
- 18 Traffic Calming**

**19 WW1**

Additions to the HLF grant application for ratification:  
WW1 commemorative mugs £2,800  
WW1 books for schools £200 (agreed at previous meeting)  
Royal British Legion lamp post poppies (100) £350  
WW1 benches 2 £1000  
RBL 2 x Silent Soldier £500  
WW1 Radyr Chain Magazine Special Edition £1000

**20 Planning Application**

**To receive and discuss:**

18/01208/MNR

Received: 22/05/2018 Ward: RADYR

Case Officer: James Fenton

Applicant: Mr Newbould Vale ff Glamorgan Brewery Ltd, Unit 8A Atlantic Trading Estate, Barry,

Proposal: CHANGE OF USE FROM A1 TO A3 (MICRO-PUB)

At: RADYR DRY CLEANERS, 1 STATION ROAD, RADYR, CARDIFF, CF15 8AAAt

Full Planning Permission Expected Decision Level: DEL

- Conditions proposed for discussion (HOJ & R McK)

**21 Technical Advice Note – to receive and note response to WG**

**22 Committee Representatives**

Additional representatives required on:

- Publicity Committee – (currently TD, ATR, MV,HOJ)
- OCR Hall Management (currently HOJ, RV, KU – 2 further members required)  
Meet quarterly, Wednesday at 6.30pm.

**23 North West Cardiff Group**

(i) To receive & discuss Secretariats hours/fee

(ii) To discuss future of the group and our membership

**24 Public Meeting – to discuss**

**25 Retaining wall – to discuss**

**26 Any other business/correspondence:** Strictly with prior consultation with Chair

**27 Next Meeting dates:**

Thursday 5<sup>th</sup> July 2018

7.00pm Finance Committee

7.45pm Environment Committee

Thursday 19<sup>th</sup> July 2018

7.00pm Ordinary Full Council

August Recess

Thursday 6<sup>th</sup> September 2018

7.00pm Finance Committee

7.45pm Environment Committee