



Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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Cardiff
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13th May 2018

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

The total period of time which is designated for public participation in accordance with our Standing Orders is at the Chairman's discretion. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes.

Dear Chairman and Members of Radyr & Morganstown Community Council

I hereby give you notice that the next Ordinary Full Council Meeting of the Community Council will be held at the Old Church Rooms on **Thursday 17th May 2018 following the Annual Meeting**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

1 Apologies

2 Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

3 Meeting adjourned: Members of the public invited to speak

4 Chairman's Announcements/Reports (Past & Present)

5 Minutes of the Ordinary Full Council Meeting

To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **19/04/2018** - Chair to sign.

6 Matters Arising (that are not on the minutes)

- 7 Minutes of the Finance Committee Meeting**
To receive, and if approved, to confirm and sign the Minutes of the Finance Committee Meeting held on **03/05/2018**
- 8 Minutes of the Environment Committee Meeting** (to be tabled)
To receive, and if approved, to confirm and sign the following:
(i) Minutes of the Environment Committee Meeting held on 03/05/2018
- 9 Finance**
(i) To receive and ratify payment schedule 17/04/2018-24/04/2018 that was approved at Finance Committee meeting on 03/05/2018.

(ii) To receive and approve payment schedule dated 08/05/2018
- 10 Notice of annual audit of accounts for the year ended 31 March 2018**
(i) To receive and note summary of timescale from our external auditors BDO LLP, outlining the audit arrangements
(ii) To note our internal auditor BPU will be undertaking our audit week commencing 28th May 2018

Notice of Appointment of Date for the Exercise of Electors' Rights	21 May – 3 June 2018
Appointed date set for the exercise of elector's rights to inspect the Annual Return for year ended 31st March 2017	4 June – 29 June 2018
Statutory deadline for RFO & Council to approve Annual Return	30 June 2018
Date by which BDO LLP are to receive approved Annual Return	2 July 2018
Council to publish certified Annual Return	30 September 2018

- 11 Financial Assistance Applications** – if any, to be tabled.
- 12 Insurance Renewal for 2018/19**
To receive and note the following documents:
- Employers Liability
 - Public Liability
 - Invoice
 - Policy Schedule
- Council is requested to consider renewing our insurance policy with Zurich for the ensuing year at a cost of £1873.49
A council resolution is required
- 13 County Councillor's Report**
To receive and note Cllr Rod McKerlich's written report for May 2018
- 14 Community Councillors Reports**
(i) Cllr Kevin Ullah's report re: Scaffolding Tower Training
To receive and discuss

(ii) Cllr Huw Onllwyn Jones' report re: Future Administration of the OCR
To receive and discuss

- 15 Any other business/correspondence:** Strictly with prior consultation with Chair
- (i) Public Meeting in September – refer to Cllr H O J & Cllr K W’s email for discussion
 - (ii) Luncheon Club Update
 - (iii) The Sidings Development – refer to Cllr JC’s email for discussion
- 16 Next Meeting dates:**
- Thursday 7th June - 7.00pm Publicity Committee (tbc) 7.45pm Environment & Planning Committee (tbc)
- Thursday 21st June - 7.00pm Ordinary Full Council