



Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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Cardiff
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11th January 2018

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

The total period of time which is designated for public participation in accordance with our Standing Orders is at the Chairman's discretion. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes.

Dear Chairman Cllr R Vaughan and Members of Radyr & Morganstown Community Council

I hereby give you notice that the next Ordinary Full Council Meeting of the Community Council will be held at the Old Church Rooms on **Thursday 18th January 2018 at 7.00pm**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

- 1 Apologies**
- 2 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Meeting adjourned: Members of the public invited to speak**

4 Chairman's Announcements/Reports

5 Minutes of the Ordinary Full Council Meeting

To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **23/11/2017** Chairman to sign

6 Minutes of the Extraordinary Full Council Meeting

To receive, and if approved, to confirm and sign the Minutes of the Extraordinary Full Council Meeting held on **08/01/2018** Chairman to sign

7 Matters Arising (that are not on the minutes)

8 Minutes of the Finance Committee Meeting

To receive, and if approved, to confirm and sign the Minutes of the Finance Committee Meeting held on **04/01/2018** Chairman & Chair of Finance to sign

9 Expenditure

Council is requested to ratify the following approved expenditure (i) – (v):

- (i) The purchase of a 2nd bench for Ffordd Las from recycled plastic, cost £429.58
- (ii) Addressing the coppicing and chipping at Pentwyn Park, cost £280
- (iii) Cut back hazel trees at Windsor Gardens, cost £420
- (iv) Removal and disposal of leaning Christmas tree at Windsor Gardens, cost £100 (Saturday)
- (v) Removal and disposal of remaining 2 Christmas trees at The Sidings and Granny Park and the disposal of smaller Christmas trees at Station Road, cost £330

10 Finance

(i) To receive and approve payment list for November 2017. List includes authorised cheques, bacs payments and direct debits (Chairman & Chair of Finance to sign).

(ii) To receive and approve payment list for December 2017. List includes authorised cheques, bacs payments and direct debits (Chairman & Chair of Finance to sign).

(iii) To receive and note banks statements – any member to sign.

- Unity Trust Acc. *****326 Statement No's 41,42,43 &,44 (up to and incl. 31st December 2017)
- Unity Trust Acc. *****339 Statement No's 37,38, 39 & 40 (up to and incl. 31st December 2017)
- Nat West Acc. *****723 Statement No's 368, 369, 370,371,372 & 373 (up to and incl. 29th December 2017)

(iv) To receive and approve balance of accounts & reconciliation as at 30th November 2017 (Chairman & Chair of Finance to sign).

(v) To receive and approve summary of Budget v Actual to 30th November 2017 (Chairman & Chair of Finance to sign).

(vi) To receive and approve balance of accounts & reconciliation as at 31st December 2017 (Chairman & Chair of Finance to sign). ** To be tabled

(vii) To receive and approve summary of Budget v Actual, as at 31st December 2017 (Chairman & Chair of Finance to sign). ** To be tabled

11 Precept and Budget for 2018 – 2019

(i) Cardiff County Council Re: Community Council Precept 2018/19
To receive and note correspondence.

(ii) Clerk's Report Re: Council Community Tax for R&MCC for 2018/19
To receive and consider in line with the next item, the proposed budget for 2018/19

(iii) Proposed Budget for 2018/19
To receive and discuss proposed budget

A council resolution is required on the level of Precept to be set for 2018/19

(iv) Precept Notice

Notice to be completed at the meeting confirming the agreed level of precept and signed by the presiding Chairman, two Members and countersigned by the Clerk.

- 12 **Revision of the Financial Regulations**
(i) To receive and discuss
A council resolution is required.
- 13 **County Councillor's Report**
To receive and note Cllr Rod McKerlich's written report for December 2017 & January 2018
- 14 **Community Councillors Reports**
To receive and note Councillors' written reports
- 15 **Treforgan v Pentrepoeth – this item was deferred from the last meeting**
(i) To receive a report from local historian Mr Allan Cook
(ii) To receive a 'Discussion Paper' from Cllr Huw Onllwyn Jones
- 16 **Senior Citizens Luncheon Club – report from Mr Martyn Smidman.** To be tabled
- 17 **Representation on outside and other bodies.** To be tabled
- 18 **Cardiff County Council – Standards & Ethics Committee – Report of the Director of Governance and Legal Services An Monitoring Officer**
Re: Functions in Respect of Community Councils
To receive and note
- 19 **One Voice Wales – Christmas letter from Cllr Mike Cuddy, Chair**
To receive and note
- 20 **Welsh Government Independent Review Panel - Review of Community and Town Council Sector in Wales**
To consider and respond to 4 questions
- 21 **One Voice Wales – Buckingham Palace Garden Party 15th & 31st May and 5th June 2018**
This invitation is to the current Chair and guest. Deadline for nominations is by noon on 19th January 2018.
- 22 **IT Support**
To receive and discuss 'IT System Recommendations 'by Altodigital who undertook a thorough IT audit. Two further companies were invited to quote.
A council resolution is required
- 23 **Newsletter – Cllr Tyrone Davies**
- 24 **External Signage**
At the Old Church Rooms Hall Management Committee meeting on Monday 8th January 2018, the clerk suggested external bilingual signage on the building, 'The Old Church Rooms' above the main entrance and 'Radyr & Morganstown Community Council' sign above the other door.
Council is requested to approve. Cllr H O Jones was nominated at the OCR meeting to source.
- 25 **Any other business/correspondence:** Strictly with prior consultation with Chair
- 26 **Next Meeting dates:**
- Thursday 1st February 2018**
- 7.00pm Finance Committee Meeting
 - 7.45pm Environment Committee Meeting
- Thursday 15th February 2018**
- 7.00pm Ordinary Full Council Meeting