



**Radyr & Morganstown Community Council**  
**Cyngor Cymuned Radur a Threforgan**

The Old Church Rooms  
Park Road  
Radyr  
Cardiff CF15 8DF

10<sup>th</sup> November 2017

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

The total period of time which is designated for public participation in accordance with our Standing Orders is at the Chairman's discretion. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes.

To: Chairman, Cllr Ralph Vaughan and Members of Radyr & Morganstown Community Council:

I hereby give you notice that the next meeting of the Community Council will be held at the Old Church Rooms on **Thursday 23rd November 2017 at 7.30pm**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**AGENDA**

- 1 Radyr North Co-opted Members**  
Newly co-opted member, Cllr Myles Vatsaloo, is to sign a Declaration of Acceptance of Office in the presence of the Clerk/Proper Officer, and to receive an information pack.
- 2 Apologies**
- 3 Declarations of Interest**  
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Meeting adjourned: Members of the public invited to speak**
- 5 Chairman's Announcements/Reports**

- 6 Minutes of the Ordinary Full Council Meeting**  
To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **19/10/2017**. Chairman to sign
- 7 Matters Arising**
- 8 Finance**
- (i) To receive and approve payment list for October 2017, list includes authorised cheques, Bacs payments and direct debits (Chairman and Vice to sign)
- (ii) To receive and note banks statements as at 30<sup>th</sup> September 2017 (non- signatory members to sign)
- Unity Trust Acc. \*\*\*\*\*326 St No.40
  - Unity Trust Acc.\*\*\*\*\*339
  - Nat West Acc. \*\*\*\*\*723 St No.367.
- (iii) To receive and approve balance of accounts & reconciliation as at 30<sup>th</sup> September 2017 (Chairman & Chair of Finance to sign).
- (iv) Unity Trust Bank - Tailored Deposit Account renamed to Instant Access Account  
To receive and note correspondence from Unity Trust Bank advising of name change of account. Terms and Conditions and interest rates remain the same.
- (v) Budget v Actual, as at 30<sup>th</sup> September 2017
- 9 Finance Committee Meeting held earlier, 16<sup>th</sup> November 2017**  
To receive, consider and approve recommendations from the Finance Committee to include:
- (i) R&M Website**  
To receive request to increase budget by £200 to £1200 for 2018/19  
A council resolution is required
- (ii) Radyr Woods, Zone 2, 3, & 4**  
Tender went out to four contractors. Two quotations returned.  
A council resolution is required.
- (iii) Eco Plastic Wood**  
To receive quotation to the sum of £233.27 plus VAT for materials to repair benches
- (iv) Litemania**  
Quotation received  
A council resolution is required
- (v) Promotional Items for the Christmas Lights Switch On Event**  
Quotation received to the sum of £871 from Get yourself noticed.  
Council ratification required
- 10 County Councillor's Report**  
To receive and note Cllr Rod McKerlich's written report
- 11 Community Councillors Reports**  
To receive and note Councillors' written reports
- 12 Treforgan v Pentrepoeth**  
To receive report from local historian Mr Allan Cook
- 13 Senior Citizens Luncheon Club Launch Friday 1<sup>st</sup> December 2017, 12.30 at Ty Nant Inn**  
To note - volunteers required to assist with transportation to and from the venue.
- 14 Christmas Switch On Event Friday 8<sup>th</sup> December 2017**  
The stall will be set up from 5.00pm for a 6.15pm start  
Members are invited to tend to the stall  
Volunteers are required to assist with setting up prior to 5pm. Mr Nick Hawkins is to confirm time.  
Council ratification for expenditure of £250 to Peter Esswood for his services and £50 each to the Quintet.

- 15 **Cinderella Pantomime Wednesday 20<sup>th</sup> December 2017 at 6.30pm, the Garth Room.**  
Posters and tickets have been distributed.
- 16 **Representation on outside and other bodies**
- (i) To receive updated 'Representation on outside bodies' list.
- (ii) Vacancy exists - Minor Authority Representative on Radyr Primary School Board of Governors  
Nominations are invited
- (iii) To receive and note One Voice Wales' (OVW) Larger Council Committee Meetings for 2018
- (iv) One Voice Wales Larger Council Committee Representative  
Nominations invited
- Deferred from the last meeting:***
- (v) North West Cardiff Group  
Nominations invited
- (vi) Community Education Link  
Nominations invited
- (vii) Radyr Web Team  
Nominations invited
- 17 **Plasdwr**  
To receive Cllr Ullah's report in response to ongoing issues.  
A council resolution is required to approve responding
- 18 **Risk Management Document 2017/18**  
To receive and review for the ensuing year.
- 19 **Welsh Government Independent Review Panel - Review of Community and Town Council Sector in Wales**  
To consider and respond to 4 questions
- 20 **Reform of Data Protection Legislation**  
The EU regulation known as General Data Protection Regulator (GDPR) will come into force on 25<sup>th</sup> May 2018.  
One Voice Wales will assist Community & Town Council's to prepare for GDPR and workshops will be held early in the new year.
- 21 **One Voice Wales Innovative Practice National Awards 2018**  
To receive
- 22 **Cardiff County Council (CCC) – Democratic Services**  
To receive and note correspondence
- (i) Cllr Stuart Thomas, Pentyrch Community Council was appointed as Community Council representative on the Standards & Ethics Committee from October 2017
- (ii) Meeting - Thursday 7<sup>th</sup> December 2017, venue and time to be confirmed.
- 23 **Newsletter**
- 24 **Any other business/correspondence:** Strictly with prior consultation with Chair
- 25 **Next Meeting dates:**
- November 23<sup>rd</sup> – Environment Committee Meeting 7.00pm
  - December – RECESS
  - January 3<sup>rd</sup> 2018 – Finance Committee Meeting 7.00pm & Environment Committee Meeting 7.45pm
  - January 18<sup>th</sup> 2018 – Full Council Meeting 7.00pm – Mark Drakeford AM will be attending