

Cymru
Ty James William
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Caerdydd CF10 3BD

Wales
James William House
9 Museum Place
Cardiff CF10 3BD

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03 October 2017

13 OCT 2017

Ref: FW-13-20483

Helena Fox
Clerk and Proper Officer
Radyr & Morganstown Community Council
Old Church Rooms
Park Road
Radyr
Cardiff
CF15 8DF

Dear Helena,

WW1 in Radyr & Morganstown : At Home and At War

As we have not heard from you recently. I write to seek the progress of your project. We now ask that you submit your End of Grant report, which is available through your online account.

Accessing your online account:

You will be required to log in to our website with your username and password. Your username will be your email address. Should you have to Request a New Password, you can do so by following this link: <https://www.hlf.org.uk/user/password>

Once you gain access to the site, you should select your project from the 'manage my applications section'

Once you are logged into your project, please complete and submit either a project progress report or project completion report.

You should aim to complete this report no later than 30 October 2017.

Should you have any problems, or require assistance, please do get in contact with me direct. May I take this opportunity to thank you for your help, and send our best wishes to all involved in your project.

Kind regards,

Claire Franklin
Office Manager
Direct Line: 02920 234143
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