

## STANDARDS AND ETHICS COMMITTEE

### BACKGROUND INFORMATION FOR NOMINATIONS FOR COMMUNITY COUNCIL MEMBER

Further information on the Standards & Ethics Committee and the details of this appointment are set out below.

The Committee is responsible for advising and training on the content and implementation of the Members' Code of Conduct. All Councils are required to adopt a Code of Conduct incorporating the mandatory provisions of the statutory model code issued by the Welsh Government. Cardiff Council's Members' Code of Conduct is found within Part 5 of the Constitution, accessible via this link: <http://cardiff.moderngov.co.uk/documents/s16497/Members%20Code%20of%20Conduct.pdf?LLL=0>

The work of the Committee also includes raising awareness of standards and ethics issues within the Council, its community councils, and among the general public; hearing referrals of alleged misconduct by councillors; overseeing the Council's whistleblowing procedures; determining applications for dispensations where councillors declare a personal interest in decisions of their council; advising on relevant policy development within the Council; and considering reports from the Monitoring Officer and the Public Services Ombudsman for Wales. Further information on the work of the Committee is contained in its Annual Report 2015/16, accessible here:

<http://cardiff.moderngov.co.uk/documents/s500001184/Item%2011%20-%20Standards%20Ethics%20Committee%20Annual%20Report.pdf?LLL=0>

Committee meetings usually commence at 4.30pm and last for approximately 2 hours, and are held at County Hall, Cardiff, quarterly, with ad hoc meetings arranged as and when necessary. Meetings are scheduled, so far as possible, to avoid conflicts with members' other work commitments. Minutes of meetings and dates of future meetings can be found on the Council website at [www.cardiff.gov.uk](http://www.cardiff.gov.uk) or can be supplied upon request to Committee Services on 02920 872567.

The role of the community council member is to contribute to the work of the Standards and Ethics Committee in accordance with the attached Role Description.

The term of office for the community council member is set by regulations as a fixed term of 4 years or until the next ordinary community council elections, whichever is sooner. Re-appointment for one further consecutive term is possible. Please note that a community councillor who is also a Cardiff county councillor may not be appointed to the community council member position on the Standards & Ethics Committee. Further, the appointment ceases automatically if the appointee ceases to be a member of a community council within the county of Cardiff. Appropriate training is arranged for all Committee members.

Remuneration and expenses for discharging this role will be payable in accordance with Cardiff's Member Remuneration Schedule for 2017/18 (as amended from time to time), which is due for approval by full Council in July 2017. The Members' Remuneration Schedule is updated each year in accordance with the recommendations of the Independent Remuneration Panel for Wales, and is set out in the Council's Constitution, Part 6 – Here is a link to the current Schedule:

<https://www.cardiff.gov.uk/ENG/Your-Council/Councillors-and-meetings/Member-Remuneration/Pages/default.aspx>

If you require any further information or wish to discuss this role, please do not hesitate to contact either the Chair of the Committee, Richard Tebboth, via Committee Services on 02920 872567 or the Monitoring Officer, Davina Fiore on 02920 873860 or Governance Solicitor, Kumi Ariyadasa on 02920 872498.