



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

The Old Church Rooms  
Park Road  
Radyr  
Cardiff CF15 8DF

12<sup>th</sup> September 2017

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Community Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

To: Chairman, Cllr Ralph Vaughan and Members of Radyr & Morganstown Community Council:

I hereby give you notice that the next meeting of the Community Council will be held at the Old Church Rooms on **Thursday 21st September 2017 at 7.00pm**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

### **AGENDA**

- 1 Apologies**
- 2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Co-opted Members for Morganstown Ward**

Newly co-opted members Cllr Julia Charles, Angharad Richards, Kevin Ullah And Kieran Webster signed a Declaration of Acceptance of Office on the 15<sup>th</sup> September 2017 in the presence of the Clerk/Proper Officer.
- 4 Radyr North Vacancy Exists**
- 5 Chairman's Announcements/Reports**
- 6 Minutes of the Ordinary Full Council Meeting**

To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **27/07/2017**. Chairman to sign
- 7 Minutes of the Finance Committee Meeting**

To table at the meeting and if approved, to sign the Minutes of the Finance Committee meeting held on 07/09/2017. Chair of Council & Finance Committee to sign.  
Recommendation received from the Finance Committee:  
(i) Christmas 2017 - Quotation from Floodlighting and Electrical Services Ltd  
Icicle lights, sundry materials & labour at £807.97  
A council resolution is required.

- 8 Minutes of the Environment Committee Meeting**  
 To table at the meeting and if approved, to sign the Minutes of the Environment Committee Meeting held on 07/09/2017. Chair of Council & Environment Committee to sign.  
 Recommendations received from the Environment Meeting:  
 (i) Pentwyn Park - request to conduct forest school type sessions by Juliette Thomas be granted on the proviso that the following is undertaken and documents provided: (a) insurance to indemnify the council  
 (b) Risk Assessment (c) Communication with neighbours for permission  
 A council resolution is required  
 (ii) Pentwyn Park – daffodils to be purchased and planted at £100  
 A council resolution is required  
 (iii) Windsor Gardens – 2 additional days in September and October at a total cost of £360  
 A council resolution is required  
 (iv) Ash path – land search charges of £100  
 A council resolution is required  
 (v) Christmas tree lighting – due to PAT failure on lights, new lights to be purchased  
 A council resolution is required.
- 9 Matters Arising**
- 10 To receive nominations for members on the following committees (6 members, quorum 3)**  
 (i) Finance Committee  
 (ii) Environment Committee
- 11 County Councillor’s Report**  
 To receive and note Cllr Rod McKerlich’s written report
- 12 Community Councillors Reports**  
 To receive and note Councillors’ written reports
- 13 Finance**  
 (i) To receive and approve payment list for August 2017, list includes authorised cheques, Bacs payments and direct debits (Chairman and Vice to sign)  
 (ii) To receive and note Banks Statements Unity Trust 37,34 & Nat West 363,364. (Chairman & Chair of Finance to sign).  
 (iii) To receive and approve balance of accounts & reconciliation July 2017 (Chairman & Chair of Finance to sign).  
 (iv) To receive Financial Services Compensation Scheme Information Sheet for Unity Trust. Council is requested to note limit protection of £75,000 per bank. Clerk recommends that Council considers opening another bank account and/or transferring a sum to the Nat West.  
 (a) A council resolution is required to open a new bank account  
 (b) A council resolution is required to determine sums of money to transfer
- 14 Annual Return for Year Ended 31<sup>st</sup> March 2017 - to be tabled at the meeting, as not yet received back from BDO**  
 (i) Correspondence from BDO  
 (ii) To approve and sign the Annual Return. Chairman and Clerk to sign.  
 (iii) To display on notice boards and website ‘Notice of Conclusion of Audit’ by 30<sup>th</sup> September 2017
- 15 Financial Assistance Grants** (late application to be tabled at the meeting)  
 (i) Radyr Cricket Club  
 Finance Committee on 07/09/2017 recommended that Council grant £1,000 to Radyr Cricket Club  
 A council resolution is required
- 16 Ty Gwyn Pony Club**  
 (i) To receive Clerk’s report  
 (ii) To receive Financial Assistance Application  
 (iii) Special Motions Notice (if in agreement)  
 A council resolution is required
- 17 Youth Provision Policy**  
 (i) To receive and possibly review  
 A council resolution is required  
 (ii) Clerk to work with Cllr H O Jones in promoting the youth fund provision further due to slow take up.

- 18 Elderly Provision**  
To receive tender and discuss
- 19 Old Church Rooms Update**  
To receive a verbal update and snagging list
- 20 Insurance**  
Following additional events added to the policy, increased number of volunteers, and outdoor furniture (Ffordd Las bench, board walk and picnic table) Zurich have increased their premium by £127.36  
Council ratification required.
- 21 Folding Scaffold Tower** – for internal and external use  
Quotation received to the sum of £809  
A council resolution is required
- 22 Lift Installation**  
To determine whether to proceed with obtaining costings, estimated cost £50k.
- 23 Treforgan v Pentre-poeth**  
To receive and discuss  
'The local authority has the final say on which forms are officially adopted, and therefore the Commissioner's Place-names Standardization Panel would be very glad to discuss these forms with the local authority and with the Community Council. The panel would also welcome any written evidence the Community Council may be able to provide of the current use of the forms in order to come to a decision on this name and ensure that standardized forms are consistently used and recognized'.  
Dr Manon Davies Infrastructure and Research Officer
- 24 North West Cardiff Group**  
To receive and discuss
- 25 One Voice Wales Conference and AGM 30<sup>th</sup> September 2017 Royal Welsh Showground, Builth Wells 9.30am**  
(i) To receive notice  
(ii) To receive motions
- 26 Welsh Government – Clustering: Funding to support the initial setting up of joint arrangements**  
(i) To receive and note letter  
(ii) Guidance on completing the application form  
(iii) Application Form
- 27 Planning Applications**
- 28 Any other business/correspondence:** Strictly with prior consultation with Chair
- 29 *Resolution required: Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:***
- 30 Staffing Matters**  
(i) Letter of resignation received
- Next Meeting dates:**  
Finance 7pm & Environment 7.45pm Committee Meetings October 5<sup>th</sup>, 2017  
Ordinary Full Council Meeting 19<sup>th</sup> October 2017 7.00pm