



Radyr & Morganstown Community Council
Cynghor Cymuned Radur a Threforgan

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

15th October 2017

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Community Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

To: Chairman, Cllr Ralph Vaughan and Members of Radyr & Morganstown Community Council:

I hereby give you notice that the next meeting of the Community Council will be held at the Old Church Rooms on **Thursday 19th October 2017 at 7.00pm**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

- 1 Apologies**
- 2 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Chairman's Announcements/Reports**
- 4 Minutes of the Ordinary Full Council Meeting**
To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **21/09/2017**. Chairman to sign
- 5 Minutes of the Finance Committee Meeting**
To receive and if approved, to sign the Minutes of the Finance Committee meeting held on 05/10/2017. Chair of Council & Finance Committee to sign.
- 6 Minutes of the Environment Committee Meeting**
To table at the meeting and if approved, to sign the Minutes of the Environment Committee Meeting held on 05/10/2017. Chair of Council & Environment Committee to sign.
- 7 Matters Arising**

- 8 Finance**
- (i) To receive and approve payment list for September 2017, list includes authorised cheques, Bacs payments and direct debits (Chairman and Vice to sign)
- (ii) To receive and note banks statements as at 31st August 2017 (non- signatory members to sign)
- Unity Trust Acc. *****326 St No.038
 - Unity Trust Acc. *****329
 - Nat West Acc. *****723 St No.365, 366.
- (iii) To receive and approve balance of accounts & reconciliation as at 31st August 2017 (Chairman & Chair of Finance to sign).
- (iv) For your information, to receive and note money spending powers
- 9 Heritage Lottery Fund (HLF) – WW1**
To receive and note correspondence from HLF
To approve recommendation from Finance Committee at their meeting on the 5th October 2017, to request our Financial Consultant to produce report on all HLF WWI expenditure.
Report to be completed no later than 30th October 2017.
- 10 Financial Assistance Grants** (late application to be tabled at the meeting)
- 11 County Councillor’s Report**
To receive and note Cllr Rod McKerlich’s written report
- 12 Community Councillors Reports**
To receive and note Councillors’ written reports
- Cllr C Morgan in relation to OVW Conference & AGM – to receive and note.
- 13 17/02304/MJR N&S Llantrisant Road Travel Plan - R&MCC Response**
- (i) To receive and note R&MCC travel plan response – this was emailed Monday 9th October 2017 to Cardiff Council and Vectos.
- 14 Representation on outside and other bodies**
- (i) To consider setting up a Planning Committee and delegated powers be given to the planning committee to respond to planning applications on behalf of the Council. All other committee terms and conditions to apply.
A council resolution is required
- (ii) To received ‘Representation on outside bodies’ list.
Nominations are invited, to include Planning Committee representatives
- (iii) Local Pension Board – 2 vacancies exist for employer representatives
Nominations invited
- 15 Old Church Rooms**
- (i) A disability audit of the building has been requested, to note.
- (ii) A quotation has been requested in respect of putting a tender and specification together in relation to the installation of a lift.
- (iii) Accident in the Garth Room, to note
- 16 Elderly Provision**
To receive an update following meeting held on 11th October 2017.
- 17 Treforgan v Pentre-poeth**
To receive an update following a meeting to be held on 17th October 2017 with the Commissioner’s Place-names Standardization Panel.
- 18 Folding Scaffold Tower – for internal use**
Following discussion in relation to H&S at the last meeting and further research confirmation is required in relation proceeding to purchase the tower at a cost of £809 subject to (i) that it be locked at all times and master key be kept at the office (ii) that it only be used by trained personnel (iii) a minimum of two people to operate it.(4) restricted use to the OCR only..
A council resolution is required.

- 19 Remembrance Service – Sunday 12th November 2017**
To receive and note correspondence from Mr Ian Ogden in relation to arrangements.
2 x wreaths ordered for Chairman, Cllr Ralph Vaughan and Chair of WWI, Mr Mike Diment.
- 20 Project proposal**
To consider hosting a pantomime in the Garth Room on Wednesday 20th December 2017 at 6.30pm at a cost of £605. Box office details, proceeds to charity, availability to be discussed.
A council resolution is required.
- 21 Christmas meal at Radyr Golf Club**
To discuss
- 22 Public Meeting – as requested by Cllr David Suthers**
To discuss
- 23 Any other business/correspondence:** Strictly with prior consultation with Chair
- 24 *Resolution required: Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:***
- 25 Staffing Matters**
- (i) Job description to be tabled for consideration.
- (ii) Clerk

Next Meeting dates:

Finance Committee Meeting: 7.00pm Thursday 9nd November 2017

Environment Committee Meeting: 7.45pm Thursday 9nd November 2017

Planning Committee – tbc

Full Council Meeting: 7pm Thursday 23rd November 2017