



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

8th March 2017

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Community Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

To: Chairman, Cllr Tyrone Davies and members of Radyr & Morganstown Community Council:

I hereby give you notice that the next meeting of the Community Council will be held at the Old Church Rooms on **Thursday March 16, 2017 at 7.30pm**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

- 1 Apologies**
- 2 Declarations of Interest**
- 3 Chairman's Announcements/Reports**
- 4 Minutes of the Ordinary Full Council Meeting**
To receive, and if approved, to confirm and sign the minutes of the ordinary full council meeting held on **25/01/2016**. Chairman to sign
- 5 Matters Arising**
 - Binding of Minutes - Minutes have gone for binding.
 - Insurance – Cllr R McKerlich, Cllr H Lloyd Jones & Clerk to meet to amalgamate the council's current policy with the R&M Association's policy, to present to Council in April.
 - Youth Provision – Grant application form to be amalgamated and presented to Council in April for 2017/18 grants.
- 6 Minutes of the Finance Committee**
To receive and note the minutes of the Finance Committee meeting held on **02/02/2017**
- 7 Minutes of the Environment Committee**
To receive and note the minutes of the Environment Committee meeting held on **02/02/2017**
- 8 County Councillor's Report**
To receive and note Cllr Rod McKerlich's written report
- 9 Community Councillors Reports**
To receive and note Councillors' written reports

10 Finance

(i) Payments

To receive and confirm payments list for March 2017, list includes authorised cheques and direct debits – (Chairman and vice to sign)

(ii) R&MCC OCR Account

(a) Council to ratify decision that all utilities be debited from the R&MCC OCR Account

(b) To comply with Financial Regulations, two member signatories are required for cheques and online banking transactions. Currently there are only two member signatories, Cllr M Diamond and Cllr C St Ledger for the R&MCC OCR Account.

Council is requested to give authority for a further two signatories for this account, Cllr M Deem & Cllr R Vaughan.

A council resolution is required.

(c) Currently OCR have delegated powers to approve expenditure and sign cheques up to £1,000 (minute no. 14.922.2.4)

They have recently requested authority to increase their spend from £1,000 to £1,400. Council may wish to grant this request on the proviso all expenditure is presented monthly to the Finance Committee and Full Council meetings.

A council resolution is required.

(d) Members are requested to agree that £15k be earmarked for the purpose of building repairs.

A council resolution is required.

11 Re-appointment of Internal Auditor for Year Ended 31st March 2017

A council resolution is required for the re-appointment of BPU Chartered Accountants to undertake our internal audit for 2016/17, to include the R&MCC OCR Account.

12 Membership of One Voice Wales 2017- 2018

Members are requested to consider renewing membership at a cost of £795 (based on 2733 chargeable dwellings @ 0.292p per dwelling)

13 One Voice Wales - Membership of Larger Council's Committee

To receive and discuss correspondence and constitution re: R&MCC becoming eligible to engage with the committee now that criteria has changed.

Council to nominate one member to receive agenda and attend meetings.

14 One Voice Wales/SLCC Joint Event – 12th July 2017

Cost of the event is £69 per person – the clerk attends this event with her other council and requests that R&MCC considers sharing the cost of this event and others to include mileage with Gelligaer Community Council.

A council resolution is required

15 Auto Enrolment – Pension Scheme

The auto enrolment criteria has been reviewed and the Council has met their obligations as an employer. A declaration confirming compliance needs to be completed and submitted to the Pensions Regulator.

A council resolution is required.

16 Formal pre-election period will be published on 22nd March 2017 until the close of poll on the 4th May 2017.

For reasons of impartiality, the rental/usage of the Old Church Rooms to all political parties/candidates and surgeries will cease during this period. Community Council business will continue however the proposal of any new projects following this meeting will be deferred until after the election.

17 Website Update

Members to note:

(i) the Radyr Woods page on the website has been moved to the "Groups" category, so that it is no longer tied into the R&MCC section, thus allowing Cllr Helen Lloyd Jones access to update the page.

(ii) Following a meeting with the website team, changes have been made to the Community Council's web page so that it is easier to locate and develop.

18 Projects

(i) Project Summary – to receive

(ii) Potential project – loop system in the Castle Room.

Quotation to be tabled at the meeting – A council resolution is required.

(iii) Radyr Chain binding – total cost for 4 volumes (3 x 3 years plus 1 x 4 years) is £280

A council resolution is required

19 Planning Applications (late applications will be tabled at the meeting)

To receive and discuss:

17/00344/MNR Full Planning Permission Expected Decision Level: DEL
Received: 24/02/2017 Ward: RADYR Case Officer: Martyn Rees
Applicant: Mr Stephen Haskell, Cardiff Council, County Hall, Atlantic Wharf:
Agents: Mr Graig Edmonds, Watt Energy Saver, Core, East Drayton, Notts, DN22 0LG
Proposal: INSTALLATION OF SOLAR PANELS TO EXISTING SCHOOL ROOFS
At: RADYR COMPREHENSIVE SCHOOL, HEOL ISAF, RADYR, CARDIFF, CF15 8XG

17/00374/MJR Discharge of Condition(s) Expected Decision Level: DEL
Received: 21/02/2017 Ward: RADYR Case Officer: Amanda Sutcliffe,
Applicant: - Redrow Homes Ltd
Agents: Lichfield's, Helmont House, Churchill Way, Cardiff, , CF10 2HE
Proposal: DISCHARGE OF CONDITIONS 3 (MATERIALS SAMPLES) OF 16/02016/MJR
At: LAND NORTH OF LLANTRISANT ROAD, ADJACENT TO CLOS PARC RADYR, CARDIFF

17/00326/MJR Non-Material Amendment Expected Decision DEL
Received: 15/02/2017 Ward: RADYR Case Officer: Amanda Sutcliffe
Applicant: Redrow Homes Ltd
Agents: Lichfield's, Helmont House, Churchill Way, Cardiff, CF10 2HE
Proposal: MINOR AMENDMENTS TO THE EXTERNAL APPEARANCE OF TWO HOUSETYPES (LUDLOW AND HIGHGATE) COMPRISING THE REMOVAL/RELOCATION OF WINDOWS. PLEASE REFER TO COVERING LETTER FOR FULL DETAIL.
At: LAND NORTH OF LLANTRISANT ROAD, ADJACENT TO CLOS PARC RADYR, CARDIFF

20 Any other business/correspondence: Strictly with prior consultation with Chair

21 Meeting dates to note:

- Thursday 20th April 2017 at 7.30pm – Ordinary Full Council
- Thursday 11th May 2017 at 7.30pm – Annual Meeting
- Thursday 18th May 2017 at 7.30pm – Ordinary Full Council

22 Resolution required: Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

23 Personnel Matters

(i) Clerk's Contract of Employment

To receive and approve the clerk's contract of employment (Chair to sign)
A council resolution is required

(ii) Local Government Pension Scheme

To receive and approve clerk's enrolment into the Cardiff and Vale of Glamorgan Pension Fund. The employer's contribution is 26% for February & March 2017 and 25% from April 2017.
A council resolution is required for the clerk to join the scheme and it be backdated to February 2017.

(iii) 2016 - 2018 National Salary Award

New Pay Scales for 2017-2018 to be implemented:

(a) Clerk's current salary SCP 28 £24,717 (2016/17) pro rata, increasing to £24,964 pro rata as from 1st April 2017

A council resolution is required.

(b) Assistant clerk's current salary SCP 20 £19,238 (2016/17) pro rata, increasing to £19,430 pro rata as from 1st April 2017

A council resolution is required.