



Radyr & Morganstown Community Council Cynghor Cymuned Radur a Threforgan

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

18th July 2017

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Community Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except when invited to speak providing that prior notice has been given to the Clerk by 12 noon on the Friday prior to the meeting.

To: Chairman, Cllr Ralph Vaughan and Members of Radyr & Morganstown Community Council:

I hereby give you notice that the next meeting of the Community Council will be held at the Old Church Rooms on **Thursday 27th July, 2017 at 7.00pm**. All members of the Council are summoned to attend.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

- 1 Apologies**
- 2 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Chairman's Announcements/Reports**
- 4 Minutes of the Ordinary Full Council Meeting**
To receive, and if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on **22/06/2017**. Chairman to sign
- 5 Minutes of the Finance Committee Meeting**
To receive and if approved, to sign the Minutes of the Finance Committee Meeting held on 06/07/2017. Chair of Council & Finance Committee to sign.
- 6 Minutes of the Environment Committee Meeting**
To receive and if approved, to sign the Minutes of the Environment Committee Meeting held on 06/07/2017. Chair of Council & Environment Committee to sign.
- 7 Matters Arising**
- 8 County Councillor's Report**
To receive and note Cllr Rod McKerlich's written report
- 9 Community Councillors Reports**
To receive and note Councillors' written reports

10 Finance

- (i) To receive and approve payment list for July 2017, list includes authorised cheques and direct debits – (Chairman and vice to sign)
- (ii) To receive and approve accounts for June 2017 (Chairman & Chair of Finance to sign)
- (iii) To Receive and approve reconciliation June 2017 (Chairman & Chair of Finance to sign)
- (iv) Model Financial Regulations – to receive and approve amendments (to be tabled at meeting)

11 Financial Assistance Grants (late application to be tabled at the meeting)

- (i) Radyr Rangers Football Club
- (ii) Ty Gwyn Farm Young Riders Club

12 Policies

The following items were deferred from our Annual Meeting. Members are requested to approve and adopt the following policies:

- i. Equality & Diversity
- ii. Grievance
- iii. Pay Policy
- iv. Sickness Absence Policy & Procedure
- v. Special Leave of Absence Policy
- vi. Stress Management

13 Request for Permission to use Pentwyn Park

To receive and discuss

14 Old Church Rooms

- (i) To receive Annual Gas Safety Report
- (ii) Any other business

15 Cardiff County Council

- (a) To receive correspondence from Monitoring Officer, Davina Fiore and the following documents:
 - (i) Member Induction Programme – Code of Conduct training dates
 - (ii) Role Description of Cardiff Council's Standards & Ethics Committee
 - (iii) Background Information for Nominations
 - (iv) Standards & Ethics Committee – Expression of Interest – Nominations invited
 - (v) Local Resolution Protocol – *R&MCC adopted the One Voice Wales model at our last meeting on the 22nd June 2017.*
 - (vi) Community Council Charter – to receive & discuss.

16 Welsh Government Statement - Review of the Community Council Sector by Mark Drakeford AM

To receive & note

17 One Voice Wales Conference & AGM – 30th September 2017, Welsh Showground, Builth Wells

To note, guest speakers are Mark Drakeford AM, Cabinet Secretary for Finance and Local Government and Huw Vaughan Thomas, Auditor General for Wales.

18 Any other business/correspondence: Strictly with prior consultation with Chair

19 **Resolution required: Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**

20 Staffing Matters

- (i) Update on job description

Next Meeting dates:

- August – Recess
- 4th September 2017 (Monday) - Co-option interviews (changed from Tuesday 5th)
- 7th September 2017 – Finance & Environment Committee Meetings 7.00pm & 7.45pm
- 21st September 2017 – Ordinary Full Council 7.00pm