



**Radyr & Morganstown Community Council
Cynghor Cymuned Radyr a Threforgan**

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

Minutes of the Ordinary Full Council Meeting of the Community Council held on Thursday, 16 February 2017 at 7.30pm at the Old Church Rooms.

Present: Councillors T Davies (Chair), M Deem, H Lloyd-Jones, H Jones, R McKerlich, S McKerlich, D Suthers, C Morgan, C St Leger, R Vaughan, and Clerk, C Mortimer.

In Attendance: PCSO Hywel Arkontopoulos

Chairman Cllr T Davies welcomed all to the meeting and the newly appointed Clerk, Ceri Mortimer.

90 Chairman's Report

Cllr Tyrone Davies has been attending to some personnel matters which is tabled later in the meeting under a closed session. Cllr Davies also chaired the interviewing panel for the Clerk's post.

91 Apologies

Apologies were received from Cllr M Diment due to holiday.

92 Declarations of Interest

There were no declarations of interest received.

93 Minutes

Minutes of the meeting held on 19 January 2017 were approved and signed by the Chairman as a true record.

94 Meeting adjourned: Opportunity for Members of the public to speak

There were no members of the public present.

However, PCSO Hywel Arkontopoulos was present and delivered his report, which members noted.

In summary, there had been:

10 x antisocial behaviour, the majority in relation to the homeless person

5 x burglaries

2 x theft & handling (one at Pugh's and 1 theft from vehicle)

3 x criminal damage (one at Radyr Comprehensive School)

PCSO informed members of increased patrols at night to combat increased burglaries

PC 3851 Helen Abdullahi had been newly appointed to cover our area.

One member commented that she had experienced difficulty in making contact with the Police using the 101 telephone service. PCSO Arkontopoulos will look into this matter.

Another member commented on 30 mph speed signs coming up Heol Isaf, however this was a matter to raise with Cardiff County Council's highways department.

95 Clerk's Report

There was no report, and it was agreed that this item would not feature in the future. The Clerk will produce reports as and when needed.

96 County Councillor's Report

Cllr R McKerlich's written monthly report for February 2017 had been circulated in advance and filed with the Minutes. These can also be viewed on Cllr McKerlich's page on the Website.

97 Councillors' Reports

In summary:

(i) Cllr David Suthers had attended a Solva Care meeting. Solva Care is a not for profit social initiative set up by Solva Community Council, to offer friendly local support and help for the aged. It was suggested they be invited to a future meeting. Cllr Suthers was also a member on the interviewing panel for the Clerk's post.

(ii) Cllr Sue McKerlich had attended the Task & Finish Group with David Silva regarding the building and will report on the Civic Service and Festival, tabled later in the meeting. Cllr Sue McKerlich was a member on the interviewing panel for the Clerk's post.

(iii) Cllr Chris St Ledger attended a hall management meeting

(iv) Cllr Ralph Vaughan attended a hall management meeting and snow drop planting with the schools

(v) Cllr Helen Lloyd Jones had attended snow drop planting (photos have been forwarded to the office), integrated transport consultation, planning meeting re: 20 Windsor Road and submitted letters to Plas Dwr re: Crested newt

(vi) Cllr Huw Jones had drafted the Youth Fund Policy, tabled later in the meeting for discussion. Been in contact with Age Connect and meeting early March. Attending Planning Aid training and site meeting at Radyr Train Station. Cllr H Jones was also a member on the interviewing panel for the Clerk's post.

(v) Cllr Mike Deem had attended a planning meeting, Good Neighbourhood Project and attended the Senedd re: students and funding grants.

98 Minutes of the Finance Committee Meeting

Minutes of the Finance Committee Meeting held on 2 February 2017 were noted.

99 Minutes of the Environment Committee Meeting

Minutes of the Environment Committee Meeting held on 2 February 2017 were noted.

100 Minutes of the Extraordinary Meeting

Minutes of the Extraordinary Meeting held on 2 February 2017 were approved and signed as an accurate record following an amendment to the Clerk's working days as being Monday mornings & Tuesdays, with the flexibility to work other days.

101 Precept request letter to Cardiff Council

Members noted the letter and notice issued to Cardiff Council in respect of the precept for 2017/18 whereby Radyr & Morganstown Community Council require the sum of £120,000

102 Project: Radyr Woods Boardwalk Quotation

Resolved: Council agreed the sum of £6071.30 with Fletcher Contracting Ltd

103 Outline planning proposals

Item noted and linked to the LDP

104 Grants/Project: Youth Provision Update

Cllr Huw Jones presented a comprehensive document on the aims of the Youth Fund for 2017/18

(i) Resolved: Council agreed to implement the document in support of all voluntary youth provision that bring benefit to the young people in the area. Smaller grants to a wider range of clubs to include after school clubs run by volunteers.

(ii) Resolved: Council agreed that an amalgamation of the current Grant Application form with the proposed form be undertaken.

(iii) Resolved: Council to pay the 3rd and final payment to the YMCA.

(iv) Resolved: To inform the YMCA that their application for £10K for 2017 will not be accepted.

105 Insurance Update

It was noted that the renewal of the Council's insurance is in May 2017

(i) Resolved: Council agreed that Cllr Rod McKerlich, Cllr Helen Lloyd Jones and the Clerk be involved in amalgamating the Community Council's current policy with Radyr & Morganstown Association's policy.

- 106 Unity Trust Bank Signatories**
Resolved: Cllr Michael Deem and Cllr Huw Jones become signatories and granted access to “View and Authorize” with Unity Trust online banking and the Clerk granted access to “View and Submit” with Unity Trust. The two members and Clerk completed and signed the necessary forms.
- 107 Election procedures**
Election procedures were noted. Hard copy nomination packs were available in English and Welsh. To advertise “Becoming a Councillor” on the website and notice boards.
- 108 Minor Authority Governor Vacancy at Bryn Deri Primary School**
Resolved: Deferred for the new Council in May. Clerk to invite L Nicholas and S Thomas to provide an annual governors report.
- 109 Project: Senior Citizens Provision Update**
It was noted that an Age Concern meeting was being held in March. Discussions took place in relation to the setting up of a luncheon club, which the Golf Club have agreed to host. However, some felt that a coffee club should be considered instead. Further information is required to progress this project.
- 110 Project: Hanging Baskets in Station Road – request for funding Summer 2017**
Email dated 2nd February 2017 from Mr Ray Rivron of the Radyr & Morganstown Association (RMA) requesting funding for the hanging baskets was received and noted. Resolved: Council agreed to share the costs with the RMA and granted £187.50 towards the project.
- 111 Project: Automatic External Defibrillator (AED) sited at the Old Church Rooms**
Resolved: Council agreed to fund between £500 - £700 for an AED and permission granted to purchase a suitable cabinet to house the AED
- 112 First Aid Training**
Training was discussed
Resolved: Council agreed that negotiations take place with St John’s Ambulance to provide the training.
- 113 Annual Projects:**
(i)Radyr & Morganstown Association & Community Council Festival – Literary Competition
It was noted that preparations were underway in relation to the Literary Competition: letters had gone out to all schools. Poster to be translated, and will not be exclusive to schools.
(ii)Civic Service
It was noted that preparations were underway; Radyr Comprehensive were not available to sing this year but a local choir may perform. Hymn choices and order of service was being discussed with the Reverend.
- 114 Potential Project: “Battle’s Over” A Nations Tribute to 100 years of Remembrance**
To commemorate the end of the Great War a chain of beacons will be lit throughout the UK at 7pm on the 11th November 2018
Council expressed an interest in this event however deferred until May for the newly elected Council to consider.
- 115 Disposal of Records**
Currently hard and electronic files and records were difficult to locate in its current disorderly format.
Resolved: Council agreed that records be archived and electronic files put into order. Minutes will be bound along with the Radyr Chain, and financial records stored for seven years. Emails will be filed and or deleted, depending on their importance.
- 116 Welsh Government – Section Appropriate Sum under Section 137(4)(A) of the Local Government Act 1972 Section 137 Expenditure: Limit for 2017-18.**
Council noted that the appropriate sum for the purposes of Section 137(4)(a) of the LGA 1972 (the 1972 Act) for Community and Town Councils in Wales for 2017-18 is £7.57 per elector. This is to notify you that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for 2017-18 is £7.57.

Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of and will bring direct benefit to the area or any part of it or all of some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2017-18 will be £7.57 per elector

Resolved: Cllr Rod Mc Kerlich and the Clerk will determine the powers and spend within the budget.

- 117 Welsh Government (WG) – Community & Town Council Elections 2017**
Correspondence was received noted from WG to help build resilience and renewal on Community and Town Councils.
- 118 Pre-Election Protocol for Employees and Elected Members – Local Government Elections – Thursday 4 May 2017 -** Guidance was received and noted.
- 119 Welsh Government White Paper – Reforming Local Government: Resilient and Renewed (Section 6 Pages 45 - 46 is applicable to Town & Community Councils) -** Proposals were noted
- 120 One Voice Wales (OVW) – Training Opportunities**
Correspondence from OVW was received and noted in regards to training
- 121 CADW – Management Agreement Re: Cooking Mound East of Taff Terrace**
Council noted letter of thanks received from Cadw in relation to the improvements to the Cooking Mound and advanced payment of £132 for year 5 of the agreement.
- 122 Finance**
The following payments were approved and signed for February 2017 and cheques signed accordingly.

Date	Cheque	SPEND FOR FEBRUARY 2017
13-Feb-17	2372 DD	Gas 431.36
	2373 DD	Electricity
17-Feb-17	2374 DD	BT: Phone 122.76
28-Feb-17	2375 EB	Staff 534.43
28-Feb-17	2376 EB	Staff 539.05
28-Feb-17	2377 EB	Staff 164.96
07-Feb-17	2378 EB	Eurobulbs 50.00
20-Feb-17	2379 EB	CDC -716 & 749 834.00
20-Feb-17	2380 EB	Cooke & Arkwright: Bench 0.05
20-Feb-17	2381 EB	Dark Green Media 46.00
20-Feb-17	2382 EB	Wales Audit Office 515.10
20-Feb-17	2383 EB	Viking Direct: Stationery 70.10
20-Feb-17	2384 EB	Julie Hopkins: Expenses 123 Reg 14.39
02-Mar-17	2385 300271	Radyr Golf Club: Christmas Meal 346.47
20-Feb-17	2386 300267	Western Security: Door Coding 139.20
20-Feb-17	2387 300268	RMA: Festival Grant Monies 1,000.00
28-Feb-17	2388 300270	Inland Revenue 288.00
23-Feb-17	2389 300269	MVH: Grant for Tea Party 200.00
		TOTAL SPEND FOR FEBRUARY 2017 5,295.87

- 123 Any other business: Strictly with prior consultation with Chair**
Resolved that £60 be granted to Mr David Cargill for the framing of local scenic photographs for the OCR

- 124 Date of next meeting confirmed as Thursday March 16 2017 at 7.30pm**

Public Meeting Closed

Signed: _____(Chair) Date: 16th March 2017