

RADYR AND MORGANSTOWN – NEIGHBOURHOOD WATCH

CONSTITUTION

1. NAME:

The name of the Association shall be the RADYR AND MORGANSTOWN NEIGHBOURHOOD WATCH (hereinafter called 'The Watch').

2. OBJECTIVES AND POWERS:

The objectives of The Watch shall be:

- 2.1 To promote good citizenship and greater public participation in Neighbourhood Watch in Radyr and Morganstown.
- 2.2 Liaise with other Neighbourhood Watch Groups, the Police, Police Liaison Committees and other voluntary and statutory bodies.
- 2.3 Promote best practice of Neighbourhood Watch and the duties of such a body.
- 2.4 Raise funds and invite and receive contributions or gifts from any person in such a manner as The Watch shall think fit, as and if required, subject to such consents as required by law.
- 2.5 The Watch shall avoid discrimination, positive or negative, direct or indirect, on grounds of race, gender, religion, sexuality, disability, marital status or age.

3. MEMBERSHIP AND ORGANISATION:

- 3.1 Membership of The Watch shall be open to all residents and businesses in Radyr and Morganstown who are interested in furthering the work of The Watch.
- 3.2 Members of The Watch shall be entitled to vote at General Meetings of The Watch.
- 3.3 Members of the Watch may take personal responsibility for the duties of the Watch within an area of the designated neighbourhood notified to and agreed by the Secretary.
- 3.4 The Watch will be split into no more than ten geographical regions of the designated neighbourhood. Watch members within each geographical region will be led by a designated Coordinator.

4. TERMINATION OF MEMBERSHIP:

The Officers of The Watch shall have the right for good and sufficient reason to suspend or to terminate the membership of any individual, provided that individual shall have the right to be heard by the Officers (if so requested).

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5. OFFICERS:

- 5.1 At the inaugural and Annual General Meeting, The Watch shall elect a Chair Person, Vice Chair Person, Treasurer and Secretary.
- 5.2 The Officers of The Watch shall hold Office until the conclusion of the Annual General Meeting of The Watch next after their election but shall be eligible for re-election.
- 5.3 Any casual vacancy on the officers shall be filled by an elected member on a temporary basis until the following Annual General Meeting.

6. RULES OF PROCEDURE AT A MEETING:

- 6.1 The quorum at a General Meeting of The Watch shall be 12 members, of which at least four must be non-Committee members.
- 6.2 The quorum at a Committee meeting shall be at least five members.
- 6.3 Each member of The Watch shall have one vote including each committee member. All motions arising at any meeting shall be decided by a simple majority of those present entitled to vote, provided that a quorum is present. In the case of equality of votes the Chairperson shall have the casting vote.
- 6.4 Minutes of all meetings shall be taken by the Secretary and made available to all members.

7. MEETINGS OF THE WATCH:

- 7.1 There will be at least two General Meetings held each year.
- 7.2 Members shall be given at least seven days' notice of a General Meeting of The Association.
- 7.3 There shall be an AGM of The Watch, which shall be held in the month of April in each year or as soon as practicable thereafter at such time (not being more than fifteen months after the holding of the preceding Annual General Meeting). Special General Meetings of The Association shall be held at the written request of 12 members of The Watch.
- 7.4 Members shall be given at least 21 days' notice of an AGM or a Special General Meeting of The Watch.
- 7.5 Representatives of the local Police will be invited to meetings of The Watch.

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8. NOMINATION OF COMMITTEE MEMBERS:

- 8.1 Nominations for the election of officers shall be made by members of The Watch only in writing to the Secretary in advance of the AGM, supported by a seconder and with the knowledge and consent of the nominee. In the absence of such nominations in writing, the Chairman of the AGM may seek nominations from the floor of the meeting, provided that these are seconded and have the consent of the nominee.
- 8.2 Nominees for election as officers shall declare at the AGM at which their election is to be considered any financial or professional interest known or likely to be of concern to The Watch.
- 8.3 Should nominations exceed vacancies, elections shall be decided by a simple majority of those present and entitled to vote. No member shall exercise more than one vote but in case of an equality of votes the Chairperson shall have a second or casting vote.

9. COMMITTEE

- 9.1 The Committee shall be responsible for the management and administration of The Watch. It will comprise the officers and the (up to ten) appointed Watch Coordinators. The Committee shall have power to co-opt additional members whose capacity will be advisory and non-voting.
- 9.2 The Committee shall meet at least two times during the year and the Secretary shall give members at least seven days' notice of all meetings.

10. FUNDING:

- 10.1 The Watch shall have the power to raise funds, invite and receive contributions from any person or organisation.
- 10.2 The Watch shall appoint a Treasurer who will be responsible for keeping proper Accounts of the finances of The Watch. A bank account shall be opened in the name of The Watch and two signatures shall be required for any cheque raised.
- 10.3 The Treasurer, Chair Person and Vice Chair Person shall be the chosen signatories on cheques.
- 10.4 The accounts shall be audited at least once a year by an auditor appointed at the Annual General Meeting.

11. ALTERATIONS TO THE CONSTITUTION:

This constitution may be amended by a two-thirds majority of members present at an AGM or Special General Meeting provided that 28 days' notice of the proposed amendment has been given to all members.

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12. NOTICES

Any notice required to be given by this constitution shall be deemed to be duly given if distributed to the address of that member last notified to the Secretary.

13. DISSOLUTION:

If the Officers by a simple majority at any time decide that it is necessary or advisable to dissolve The Watch, it shall call a meeting of all members of The Watch, giving no less than 21 days notice. The decision to dissolve will then be determined by voting. If it is decided to dissolve The Watch all assets shall be given to a suitable organisation.

This Constitution of The RADYR AND Morganstown Neighbourhood Watch was adopted at a General Meeting duly convened at the Old Church Rooms, Park Road, Radyr on 9 November 2005.

Signed:

Chairman N C HAWKINS